

ABSTRACT SUBMISSION INSTRUCTIONS

The deadline for abstract submission is March 1st, 2009.

The accepted abstracts will be published in Wound Repair and Regeneration, issue 17.4, July-August 2009, printed for the meeting.

You have to complete the abstract submission form with all the informations required, and you have to attach your abstract with your submission. If your abstract is not attached with your submission, your abstract submission will fail.

You have to use the downloadable template and to follow the instructions below.

If you do not complete the system and do not get a note on the screen stating your abstract submission is complete, you will need to begin again.

Creating Your Abstract for Electronic Submission:

Following these guidelines will help ensure success with uploading your abstract. The abstract template must be used without modification to ensure compliance with all formatting guidelines. This will ensure that your paper size and margin settings are correct, there are no headers or footers present, and that there are no "hidden" fonts that may cause the upload to be rejected. If you do not use the supplied template your abstract will be rejected on upload.

Figures and tables can not be included.

Before uploading the abstract, view it in the final RTF format and check to make certain that page size, margins and fonts all comply with the requirements. Also make certain that it is displayed as you wish it to appear.

You cannot "cheat a little bit" on fonts, margins, page size, etc. These are all checked when the document is uploaded. If any formatting does not comply with the standards, the upload will not be accepted and you will be unable to complete the submission until the formatting has been corrected.

In addition to the formatting requirements shown on the sample, abstract on-line submissions must meet the following criteria:

Documents must be in Rich Text Format (RTF). The abstract template, which you can download, is in RTF, and if you create your abstract using the template it will already be an RTF file.

The maximum number of words allowed is 300 for the abstract, not to include the title and authors.

One – space all parts of the abstract.

One line free between the title and authors / affiliations, and between authors / affiliations aligned on the left, text centered. Font size must be 12 points.

Only the font listed below is approved for use.

Times New Roman

Abstracts, which do not meet these criteria, will not be accepted when uploaded.

Definitively, for the Abstract Template, the authors should not change the size of the margins, should use the indicated font type and size and must fit the abstract on one template page.

